

Attending: Bly, Weber, Wieczorek

1. **Budget** Proposed budget has been approved by the department. How do we arrange billing and receiving? Maggie will check with Amanda.
2. **MGSC Google Docs Folder** Ownership of MGSC Google Docs folders have been updated for the current year.
3. **Donuts** Friday morning donuts used to make money for the grad student organization in the department. Perhaps we bring this program back. It could make a small amount of money. Mark will investigate locked drop box options and share his findings.
4. **T-shirts** Darrin will speak with Lenhart and/or the undergrad math club to determine how t-shirts will be distributed/sold by them. We will plan accordingly off of them. Presale shirts could be made available at a discount. Sale in spring, perhaps around Pi Day.
5. **grads@math.utk.edu** The directory needs to be adjusted to reflect this change.
6. **Peer Mentoring** Perhaps we could extend mentoring to advanced undergrad students interested in grad school. Email to students with link to survey should include a list of suggested behaviors like observing teaching, tag teaming tea time, discussing classes, attending sporting events, etc. Mark will adapt this from last year and email out the changes for group consensus approval.
7. **Professional Development Luncheon** Lind will be moderating one PDL each semester. Possible other moderators might be Day or Jameson. September PDL on CV/Resume, November will be Job Interviews (perhaps post-interview negotiation as well), and April will be Teaching & research Statements. Mark will seek out times that work well with the grad student body. Caterer for Sept will be Chik-fil-A. Mark will communicate with them. Panelists to ask first will be Collins, Gross, and Frazier. Perhaps copyrighting will be a future topic.