

# MGSC Meeting Minutes

*April 29, 2019*

*Attending: Lacy, Ryan, Sulyok, Wieczorek*

## Transition

- Congrats!
- Positions for next academic year:
  - President: Jack Ryan
  - Treasurer: Alex Lacy
  - Secretary: Cara Sulyok
- Bank Account: Alex and Jack need to go to the bank to get a new card for Jack (he'll set up a pin)
  - If there are hiccups, let Maggie know
  - We need to make sure they have the right e-mail and check with Ben to make sure that we can receive e-mails from external accounts
- Budget: \$150 per pdl, \$50 per town hall, \$250 for picnic, \$500 teaching, \$100 service
- Team Drive: add Cara; Maggie stays on until June
- In the summer/fall, they will be asking for who will be on the Dean's Graduate Advisory Council (in the past, this has been the president)
- Cara will take over the SSSF - there should be an e-mail sent out to the department about this in May to remind them
- We need to get the e-mail switched over

## Picnic

- Went well other than slow food (Maggie can help next year)
- Rec equipment is due the same day (maybe we can talk to them in advance about this next time)
- Add mayo for burgers. There was a lot of diet coke left over.

## Future Ideas

- Second letter to students with mailing that goes out in July (we can mention the dinner after diagnostic)
- Check in with accountability regarding diagnostic exams (what was covered in the course roughly matches what is on the test)
  - The classes are not meant to prepare them but they should be prepared to take the test after taking this course
- Maggie talked to Pam - there is a plan to go through and update language in the handbook (if we notice any wording or outdated policy), let Pam know
  - Maggie mentioned having old versions available (they are currently not available because they didn't want any confusion about what the rules are now)
  - We should e-mail Pam about the old version (clarify whether we adhere to the current catalog or the one that we came in with)
- Advising: they have gone through multiple iterations to make the requirements more clear. If people have questions, they should ask Pam.
- Post-oral number of hours: currently, it may not be an issue. But it may be an issue once the teaching schedule gets posted officially for the year
  - If they change how much certain classes are worth, they need to let us know before preferences go out
- We should meet with the graduate head approximately once per semester
- There was talk about getting a plaque for the teaching/service award recipients that would be added to each year