

Attending: Bly, Massaro, Rooker, Weber

1. **Professional Development Luncheon** Email from last semester to Dr. Plaut has received no response. Kelly will reattempt in near future so we can continue with that as planned.
2. **Website** Grad program and MGSC information is difficult to find on new website. Web administrator (ie. Pam) is currently aware of the matter. Getting our new web ideas out is a semester goal.
3. **Next Year's Elections** Nominations are required to be gathered four (or more) weeks before end of semester. Voting is two weeks (or more). We will want to contact Ben about voting website in advance.
4. **Town Hall** With as many projects are in progress (Teaching Load Study, Morale Survey Results, Website Additions, Elections, etc.), later in the semester appears to make the most sense. Shooting for early-mid April (possibly just post election results).
5. **End of Semester Potluck/Picnic** Possibly at The Cove. Pavilion is not expensive to rent. Water. Volleyball. Grass. Softball field for kickball.
6. **Other Social Event Ideas** Hiking, Laser Tag, Jump Jam. Perhaps Nate could help us select a good day for Jump Jam, and we can just go for it. Let's announce date one month in advance.
7. **Teaching Load & Morale Survey Results/Reports** Darrin's report looks great. Due to lack of popular understanding, box and whisker will be swapped for a comparison table. Morale Survey results can mimic Darrin's formatting. Kelly will write opening text. Results and copy of survey as appendices. Reach consensus on documents; get Feng's approval; distribute to necessary/recommended parties.
8. **Grad Student Seminar** Areas of interest showcase with panel discussion among students in a particular area. Possible collaboration with junior colloquium here, especially because desirable time slot. Mark will speak with Tadele. Grace and Josh will share Mathematica conference presentation next week.
9. **MP Quality Reports & Workload Assessments** Quality reports have range of fixed responses, plus written feedback. Much like SAIS. Mark will propose current and future use as such. Workload assessments provide gauge to current MP credit currency relative to actual experience. Overarching themes and distilled content will be presented in prose. Mark will do this.