

Directions for Applying for a Graduate Assistantship
in the UTK Mathematics Department

Thank you for your interest in graduate work at The University of Tennessee Mathematics Department.

To **apply** for a **graduate teaching assistantship** in the Mathematics Department the following documents should be submitted to: Assistantship Committee, Department of Mathematics, University of Tennessee, Knoxville, TN 37996-1300:

- a. _____ complete on-line assistantship application form,
- b. _____ transcripts (unofficial photocopies are acceptable) of your complete college and university work to date, and, if you are an international student, a photocopy of your TOEFL score, and
- c. _____ letters of recommendation from at least three of your professors commenting on your academic ability, your potential as a teaching assistant, and (if you are an international applicant) your fluency in English. We prefer to receive letters rather than Rating Forms.

While the Graduate Record Exams are not required, we strongly encourage you to take these tests and furnish us with your scores. Scores on the advanced mathematics exam are particularly useful to us.

To maximize your chances of receiving an assistantship, you should arrange for the above materials to reach us by February 1, 2008.

To **apply** for **admission** to the **graduate program**, the following documents should be sent or submitted to: Graduate and International Admissions Office, 218 Student Services Building, The University of Tennessee, Knoxville, TN 37996-0220: (The admissions form is also available on-line from the UT Graduate Admissions website.

1. _____ the Graduate Application for Admission (orange form), submitted with the required thirty-five dollar (\$35.00) application fee. (Consult the catalog or brochure for deadlines),
2. _____ official transcripts from each college or university that you have attended, to be sent directly from those institutions, and
3. _____ an official report of your TOEFL scores, to be sent directly by the testing agency.

Please feel free to call, 865-974-2464, write or e-mail us at gradprogram@math.utk.edu at any time to check on the status of your assistantship application.

Inquiries regarding the status of your application for admission should be directed to Graduate Admissions and Records, 865-974-3251 or e-mail them at ginfo@utk.edu.

Sincerely,

Xiaobing Feng

Professor of Mathematics
Chairman, Assistantship Committee