

Dear Applicant:

Thank you for your inquiry about graduate work in mathematics at the University of Tennessee. Information about our program and applications for admission and financial aid are enclosed.

To **apply for admission** to the **graduate program**, the following documents should be sent to: Graduate Admissions and Records, 201 Student Services Building, The University of Tennessee, Knoxville, TN 37996-0221:

1. \_\_\_\_\_ the Graduate Application for Admission, submitted with the required sixty dollar (\$60.00) application fee. (Consult the catalog or brochure for deadlines),
2. \_\_\_\_\_ official transcripts from each college or university that you have attended, to be sent directly from those institutions, and  
*If you are an international applicant,*
3. \_\_\_\_\_ an official report of your TOEFL score, to be sent directly by the testing agency.

To **apply for a graduate teaching assistantship** in the Mathematics Department the following documents should be sent to: Assistantship Committee, Department of Mathematics, University of Tennessee, Knoxville, TN 37996:

- a. \_\_\_\_\_ the online assistantship application form,
- b. \_\_\_\_\_ transcripts (unofficial photocopies are acceptable) of your complete college and university work to date, and, if you are an international student, a photocopy of your TOEFL score,
- c. \_\_\_\_\_ letters of recommendation from at least three of your professors commenting on your academic ability, your potential as a teaching assistant, and (if you are an international applicant) your fluency in English. We prefer to receive letters rather than the Graduate School Rating Forms, although the latter are acceptable. Letters may be sent in pdf format (on letterhead and with a signature) to the email address below as well as through the postal service.

While the Graduate Record Exams are not required, we strongly encourage you to take these tests and furnish us with your scores. Scores on the advanced mathematics exam are particularly useful to us.

To maximize your chances of receiving an assistantship, you should arrange for the above materials to reach us by **February 1, 2012**.

Please feel free to call, write or e-mail us at [gradprogram@math.utk.edu](mailto:gradprogram@math.utk.edu) at any time to check on the status of your assistantship application. Inquiries regarding the status of your application for admission should be directed to Graduate Admissions and Records, 865-974-3251 or e-mail them at [graduateadmissions@utk.edu](mailto:graduateadmissions@utk.edu).

Sincerely,

Stefan Richter, Chairman  
Assistantship Committee